



KIMBERLY MARYANN JOSEPH



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OBJECTIVE

Motivated and dynamic BBA student seeking to apply business knowledge in real-world settings. Eager to contribute to innovative projects and strategic growth. Skilled in planning, execution, and effective communication. Passionate about marketing and project management. Aiming to grow with purpose in a progressive organization.

EDUCATION

2023- 2026

Women's Christian College

Bachelor of Business Administration

2021-2023

St. Francis Xavier A.I Higher

Secondary School

Computer Application/Commerce

SKILLS

- MS Exel
- MS Powerpoint
- MS Word
- Canva
- Communication
- Adaptability

EXPERIENCE

**Airmech Engineers-
Ranchi -2024 (Intern)**

Marketing

I worked in the marketing department where I helped analyze competitors to understand our position in the HVAC market. I supported promotional strategies and contributed ideas to enhance the company's visibility and brand presence.

Finance

In the finance department, I prepared client quotations with accurate pricing and cost details, contributing to financial planning and customer communication. My work includes the verification of documents for MSME units to ensure compliance and accuracy.